

**TOWN OF EAST HAMPTON  
WATER POLLUTION CONTROL AUTHORITY  
REGULAR MEETING  
March 6, 2018**

**APPROVED MINUTES**

*The Meeting of the Town of East Hampton Water Pollution Control Authority was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday, March 6, 2018 at 6:00 P.M.*

**Present:** Mark Barmasse, John Suprono, Kerry Comisky and Mike Filanda

**Not Present:** David Hitchcock and Peter Villa

**Other Attendee(s)** Tim Smith, Public Utilities Administrator & Ben Gilmore Joint Facility Operator 4.

**1. Call to Order**

Chairman Barmasse called the meeting to order at 6:03 p.m.

**2. Approval of Minutes**

**A. Regular Meeting of February 6, 2018**

Mr. Suprono made a motion to approve minutes, seconded by Mrs. Comisky. **Vote 4-0**  
**Motion Passed.**

**3. Public Remarks**

None

**4. Review of Correspondence**

None

**5. Committee Reports**

**A. Joint Facilities Committee**

Mr. Smith reported that the 2018/19 Joint Facilities budget was approved at the February 20<sup>th</sup> meeting with a proposed increase of \$146,427 or 6.56%. Also communicated was the possible purchase of a 2.81ac vacant parcel of land on Coughlin Rd (06/06/3B) which abuts the plant. Additional information on the property is being collected.

**B. Operations, Management & Budget**

**1) Budget Status FY 2017/18**

Mr. Smith reported that there were no unexpected expenditures since the last meeting. Revenue collection is in line to date with the exception of water revenue which commonly runs a month behind. (Copies distributed and made part of these minutes). Mr. Suprono addressed the Royal Oaks WS expense line item 5690 percentage amount, invoices were possibly applied to the wrong account. Office personnel will review and correct if necessary.

**C. Public Water Systems**

**1) Village Center Water System Operations**

System has been running well.

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**2) Royal Oaks Water System Operations**

All repairs have been completed and system is working well. System now has four (4) filters and all new valves and piping.

**3) Hampton Woods Water System**

No changes have been made that are affecting the WPCA at this time. The water system is still being run by an outside company and is serving 2 homes.

**4) Municipal Water System Update**

There was a brief discussion regarding a recent article in the Middletown Press about a possible Phased Water Connection Approach from the Town Manager. Project is still in the review process.

**D. Sewer Development**

**1) Hampton Woods Sewer System**

Lift station has not yet started up.

**2) Portland Sewer Commission**

No changes at this time.

**6. Old Business, Discussion/Action**

A. None

**7. New Business, Discussion/Action**

**A. Potential property purchase**

Previously discussed with Joint Facilities report.

**B. WPCA Budget workshop 2018/19**

Mr. Smith presented the proposed 2018/19 Expense Budget for review and discussion. Discussion began with a focus on the increase items. Evolving into a line by line review of the budget and detailed discussion. Conclusion resulted in a draft budget amount of \$1,399,470 which reflects a \$136,966 increase or 10.85% over last year. Any changes or correction will be made at the April 3rd 2018 meeting. Copies were distributed and made part of these minutes.

**8. Adjournment**

Mr. Suprono made a motion to adjourn that was seconded by Mrs. Comisky and unanimously carried; the meeting was adjourned at 6:56 p.m.

Respectfully submitted,

Linda B Connors  
Recording Secretary

Minutes approved by a 4-0 vote, with 2 abstained of the East Hampton Water Pollution Control Authority on April 3, 2018.